

Town of Newbury
Public Safety Complex Committee

~ MINUTES ~

Present: Dep Chief John Lucey Jr, Martha Taylor, Lt Keith Grant, Curtis Walton, Sam Joslin and Sgt Patty Fisher

DATE: June 26, 2013

Member contact information obtained:

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| Tracy Blais | Newbury Town Admin. | admin@townofnewbury.org |
| Dep Chief John Lucey Jr. | Newbury PD | j.lucey@newburypolice.com |
| Sgt Patty Fisher | Newbury PD | p.fisher@newburypolice.com |
| Martha Taylor | Town Planner | planningboard@townofnewbury.org |
| Sam Joslin | Inspectional Services | buildinspect@townofnewbury.org |
| Curtis Walton, FF/EMT B/EMS Cord. | Newbury FD | cwalton@newburyfirerescue.org |
| Lt Keith Grant | Newbury FD | kgrant@newburyfirerescue.org |
| Jonathan Kelley | NFD Pro @ Pres | Jonrkelly@yahoo.com |
| Rob Serino | NFD | strikinbox57@gmail.com |

PHASES OF THE PROJECT

GOAL: To design & build a public safety complex for the Town of Newbury that will house the Newbury Police Department, Newbury Fire / Protection 2 and Emergency Management with space and resources to accommodate both agencies needs for the next 50 years while renovating the pre-existing building to accommodate Town Hall services.

1. Deficiency Report
2. Feasibility Report
3. Design Phase
4. Construction & Renovation Phases

PREVIOUS ACTION ITEMS

ACTION: Names for potential consultants obtained:

Donna Moore from the state

Mitchell Associates Architects @ 518-765-4571 (Robert Mitchell)

Kaestle Boos Associates, Inc @ 860-229-0361 (Larry Triam)

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Silver Petrucelli Associates, 203-230-9007 x223 (Robert Bannine)

ACTION: Sam has been in contact with CSS and is anticipating getting the preliminary reports to determine the condition of the two buildings. It's anticipated this may be obtained before the next meeting. Contact: John Savasta @ 781-245-8400

PENTING ACTION ITEMS:

ACTION: Tracy to reach out to West Newbury and obtain a copy of their RFQ

ACTION: Tracy to obtain survey of properties

ACTION: Tracy to look into coordinating cost of project with retiring debt

ACTION: Tracy to look into ownership vs lease with NFD

NEW ACTION ITEMS

ACTION: NFD and NPD to create their own in-house list of building deficiencies DUE NEXT MEETING

CONSIDERATIONS / QUESTIONS FOR FUTURE

ACTION: Speak with Merrimac Valley Planning to figure out the Towns projected population

Q: In the feasibility study, are we incorporating the cost of renovating the basement to be acceptable for Town Hall use.

NEED: To make sure water & sewer are brought into the area for both Town Hall and new building.

NEXT MEETING: Wednesday, July 3rd @ 8AM